

RESEARCH SERVICE AVAILABLE

Cornwall Family History Society has launched a research service. This exciting development will include the continuation of our existing services and searching of the Cornwall Family History Society databases but will also be extended to include the provision of obtaining documents such as birth, marriage and death certificates, copies of actual pages from the microfiche records of parish baptism, marriage and burial registers, copies of wills, photographs of headstones within Cornwall and even location photographs of the places where your ancestors lived. All documents will be, as always, subject to availability and some copyright restrictions and all research will be undertaken by a team of volunteers from our Truro Headquarters and subject to a very modest research and administration charge.

CFHS LIBRARY

The Research Library is at 5 Victoria Square, Truro, Cornwall TR1 2RS and is open to members and non members (non members are asked to make a donation). Opening hours are Monday 10am to 4pm, Tuesday closed, Wednesday to Friday 11am to 3pm. There are also an evening session on Thursday from 6.30pm to 9pm. We are now open on some Saturday mornings 10am to 1pm.

GENERAL ADVICE

If you don't know where to start and would like some general advice on making the best use of our resources. Contact - Research, ATTN: General Advice, CFHS, 5 Victoria Square, Truro, Cornwall TR1 2RS, enclosing a stamped addressed envelope or (overseas) two International Reply Coupons. You can email Research@cornwallfhs.com

INDEX PRINTOUTS

Available from the Cornwall FHS databases are: Surname indexes for Cornwall census returns for 1841 – 1871 and 1891-1901 and parish registers (some as early as 1538) up to 1837 – baptisms, marriages and burials. Contact - Research, ATTN: Index Printouts, CFHS, 5 Victoria Square, Truro, Cornwall TR1 2RS, enclosing a stamped addressed envelope or (overseas) two International Reply Coupons. You can email Research@cornwallfhs.com

ROSS MILITARY & MARINERS STRAYS INDEX

This index has been compiled by Dick and June Ross, who have extracted many Cornish born soldiers, sailors, Customs & Excise men, coastguards and other strays from a variety of sources in the UK and overseas. Contact – Research, ATTN: Ross Index & Mariners Strays Index, CFHS, 5 Victoria Square, Truro, Cornwall TR1 2RS, enclosing a stamped addressed envelope or (overseas) two International Reply Coupons. You can email Research@cornwallfhs.com

PRINTED COPIES OF MICROFICHE INDEXES

International Genealogical Index (IGI) – references to some baptisms and marriages. The estimated cover for Cornwall is about 60 percent of parishes. These are printed copies of the microfiche indexes for the surname specified. 1881 census indexes – printed copies of the microfiche indexes, available for the whole country, but you must specify which county and surname is required. Contact – Research, ATTN: Microfiche Indexes, CFHS, 5 Victoria Square, Truro, Cornwall TR1 2RS, enclosing a stamped addressed envelope or (overseas) two International Reply Coupons. You can email Research@cornwallfhs.com

PRINTS FROM MICROFICHE OF THE ORIGINAL CENSUS RETURNS

Microfiche printouts of pages from the Cornwall census returns for 1841-1901. These prints of photographic images of the original hand-written documents, but you must quote census year, piece number, folio number and full surname. Contact – Research, ATTN: Census Images, CFHS, 5 Victoria Square, Truro, Cornwall TR1 2RS, enclosing a stamped addressed envelope or (overseas) two International Reply Coupons. You can email Research@cornwallfhs.com

CENSUS RETURNS

For the censuses of 1841-1871 and 1891, having obtained the index reference from the Index Printout Service, additional information, e.g. household details, can be provided or a search made for a specific entry in a particular parish, and a transcription provided. (These are not the photographic copies). Contact – Research, ATTN: Census Returns, CFHS, 5 Victoria Square, Truro, Cornwall TR1 2RS, enclosing a stamped addressed envelope or (overseas) two International Reply Coupons. You can email Research@cornwallfhs.com. The fee for this service is £3.

MONUMENTAL INSCRIPTION SEARCH

We will:
Search to see if we have a monument recorded
Go to the Burial Ground
Photograph the stone(s)
Photograph the area
Photograph the Church and Burial Ground
Send a plot map of the grave area
If in a cemetery, we will send the burial information
Photograph any homestead within a reasonable distance from the Burial Ground
Send the results either by e-mail or print and post
Contact – Research, ATTN: Monumental Inscriptions, CFHS, 5 Victoria Square, Truro, Cornwall TR1 2RS, enclosing a stamped addressed envelope or (overseas) two International Reply Coupons. You can email Research@cornwallfhs.com

CORNWALL STRAYS

In collaboration with other family history societies we record 'strays' (the mention of people living out of county). The index can be searched for specific surnames, (maximum ten). The index has been transferred to CFHS Library. Contact - Research ATTN: Cornwall Strays, CFHS, 5 Victoria Square, Truro, Cornwall TR1 2RS, enclosing a stamped addressed envelope or (overseas) two International Reply Coupons. You can email Research@cornwallfhs.com

EXPLANATION OF THE RESEARCH SERVICE

As members will be aware, CFHS is able to provide all manner of assistance, search services and printouts such as surname index prints, census prints and a host of other information from its vast database and its other resources held at our library and research centre in Truro.

Down the years this service has provided many of our members with vital links in their family history and provided the basis for their ongoing research.

Our Headquarters research, enquiry and advice services have also been available, free of any set charge, to non-members who are able to visit us and this, together with the success of our website in generating worldwide interest and enquiries from members and non-members alike has led to the Executive Committee deciding to amalgamate all of our existing services into a new, fully comprehensive research service.

One immediate benefit of the new service is that there will in future be just one e-mail address to write to for any type of research enquiry, printout or other service, making it easy for you to remember and easy for us to co-ordinate and manage.

In short, if it exists and is relevant to your Cornish family history, then we will do our best to acquire it for you.

Members are entitled to a reduced payment rate for some research services as part of their membership benefits but we have to be aware of regulations regarding Gift Aid and our status as a Registered Charity.

Full details of the charges are set out below and on our website.

The research project is currently in its infant stages and will evolve over time, with possible changes depending on demand and other factors. These will be clearly advertised in our journal and on our website as and when they occur.

At present the research service is being co-ordinated by our new Vice-Chairman, Bob Richards, himself a family history researcher of many years experience.

Our charges for research and other related enquiries are:

£4.00 for the first hour to members (one hour each year)

£8.00 for the first hour to non-members,

£8.00 per hour thereafter for extended research, for which you will set the budget before we commence the research.

Certificates and other documents will be charged at cost plus postage.

Excursions for photographs and other work which takes place away from HQ will be subject to negotiation of a charge depending on time and distance.

All charges will be notified and payable in advance.

We hope that you will make use of this new service and that it helps to enhance your family history experience.

CORNWALL FAMILY HISTORY SOCIETY RESEARCH REQUEST FORM

UK Registered Charity Number 288686

Please, complete the details below and return this form to:

Research, Cornwall Family History Society, 5 Victoria Square, Truro Cornwall TR1 2RS, UK

Full Name (including Title) _____

Address _____

Address _____ Country _____

Post/Zip Code _____ Telephone _____

e-Mail _____ Membership Number _____

Research Request in 50 words or less:

CFHS charges £8.00 to members and £10.00 to non-members for up to one hour research into your enquiry. This is payable in advance and is non-refundable. We would advise you if we feel your enquiry will take longer to answer fully and we would be pleased to work to your budget guide for extended research. CFHS does not guarantee a result but we will do our best to answer your enquiry with the resources available to us and within your budget guide. Every effort will be made to seek the information required but we cannot be held responsible for errors and omissions. Searches will be undertaken as soon as possible after your application but we rely on the goodwill of our volunteers and ask for your patience for the more complicated enquiries.

Research rates are:

£ 8 per hour (Members) _____

£10 per hour (Non-members) _____

I enclose a cheque, made out to CFHS for research in the sum of _____

I wish to pay for my research by credit card, as detailed below, to the sum of _____

CREDIT CARD PAYMENTS MUST GO DIRECTILY TO CFHS AT TRURO PLEASE

Please charge my:

Mastercard Visa Connect Delta

Valid from - Expiry Date - Security Code